

Addendum #1

This page replaces Page 28 and 29 of 99 and changes are highlighted

EVALUATION

Proposals will be evaluated using the following criteria Mandated by the Texas Education Code Sec. 44.031(b) to determine the contractor that provides best value to Irving I.S.D.

Each proposal will be evaluated using the following criteria and weights. **deleted clause here- see original**

EVALUATION CRITERIA

- (1) The purchase price; 40% weight - 10 points for lowest cost of products/services meeting requirements and the score will be scaled based on percentage difference in price of all responsive proposals)
- (2) The reputation of the vendor and of the vendor's goods or services; **20%** weight (vendor must provide 3 references with email addresses and phone numbers of contact person, in which the contractor has performed and completed similar projects. Please contact the references so they will expect our call and to ensure accuracy of contact information. Inaccurate reference information will result in 0 points assigned for that reference. (Positive responses will receive full credit 10 points; a negative or no response will receive no credit or 0 points.) An average of score will be assigned.
- (3) The quality of the vendor's goods or services; **10%** weight - District will evaluate the quality based on district's evaluation of how well the materials and installation services performs the requirements in the CSP documents as proposed.
- (4) The extent to which the goods or services meet the district's needs; 13% weight - (District will assign a score between 1 and 10 that reflects the level that the district's needs are met: Range of gradient includes: Product and Services meet all the District's specifications and/or needs and vendor offers value added additional desired product or service; Product and Services meets the entire District's specifications and/or needs; Product and Services meets most of the District's specifications and/or needs; Product and Services does not adequately meet the District's specifications and/or needs.
- (5) The vendors past relationship with the district; 10% weight - Factors such as satisfaction with customer service, product service, billing accuracy, timely acceptable response to problems and product performance will be considered. (District will assign a score of between 0 and 10 points.)
- (6) The impact on the ability of the district to comply with laws and rules relating to historically underutilized businesses; 1% weight - The District will evaluate whether or

not the vendor hinders the District's ability to comply. A vendor either does or does not hinder the District in compliance. If a proposal of a vendor demonstrates a hindrance to compliance, the vendor will be assigned no points. If a proposal of a vendor does not demonstrate a hindrance to compliance, the vendor will be assigned full credit of 10 points. If the proposal hinders district compliance, a score of 0 points will be assigned. Irving ISD policy regarding this subject is as follows: "The District shall include and encourage the participation by historically underutilized businesses (HUB) and minority/women business enterprises (M/WBE) in all phases of the District's procurement practices and provide them equal opportunities: 1. To have access to procedures for quotations and open purchase orders; and 2. To compete for contracts for provision of professional services, purchases of equipment and supplies, and provision of other goods and services required by the District. The terms HUB and M/WBE mean a business in which at least 51 percent of the ownership and management is by minority group members or women owned, or in the case of a publicly-owned business, at least 51 percent of the stock is owned and managed by minority group members or women. Minority groups shall include Black Americans, Hispanic Americans, Native Americans, Asian- Pacific Americans, and Asian-Indian Americans. The District accepts HUB certification from the Texas Building and Procurement commission and M/WBE from any established certification organization."

This policy may be found at

<http://www.tasb.org/policy/pol/private/057912/pol.cfm?toc=C>

(See Section C; CH (Local) pages 3 and 4)

(7) The total long-term cost to the district to acquire the vendor's goods or services; and maximum 5% weight - The District will evaluate the district's estimated maintenance expenses to maintain finished product and any other additional cost for long term use of the vendor's product or service that may be evident from the proposal submitted. Lowest long term cost will receive 10 points and may range down from 10 points to 0 points.